

Northern Gateway Governance Framework

August 2024

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1. Overview

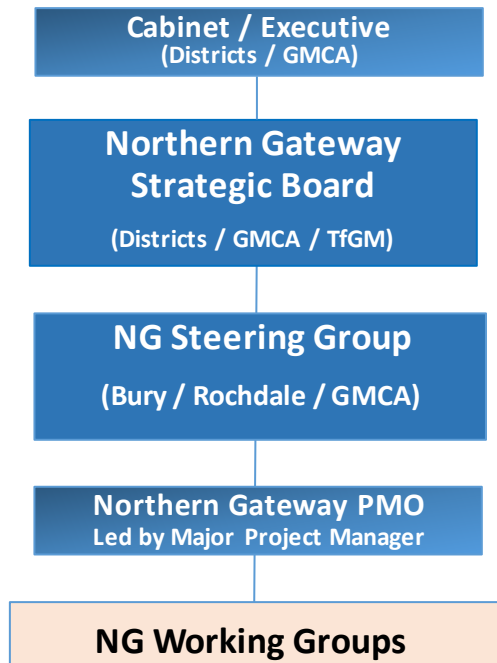
This Framework provides an effective and efficient reporting and decision-making structure for the Northern Gateway project (JPA1.1 and JPA1.2), to ensure collaboration and cooperation between partner organisations and ensure corporate objectives are achieved. The primary purpose is to improve communication and information sharing across all levels and services of the organisations; provide clear instructions on the implementation and delivery of the Northern Gateway project; set out clear roles and responsibilities; and provide a clear route for escalation for decisions, risks and issues.

The cross-boundary nature of the Northern Gateway project requires all partners to work cooperatively and collaboratively. This includes the establishment of clear parameters, delegated authorities and deliverables that officers and Groups are empowered to work within the bounds of. This document sets out the framework for achieving this desired way of working. It is the responsibility of each individual team member to implement the framework.

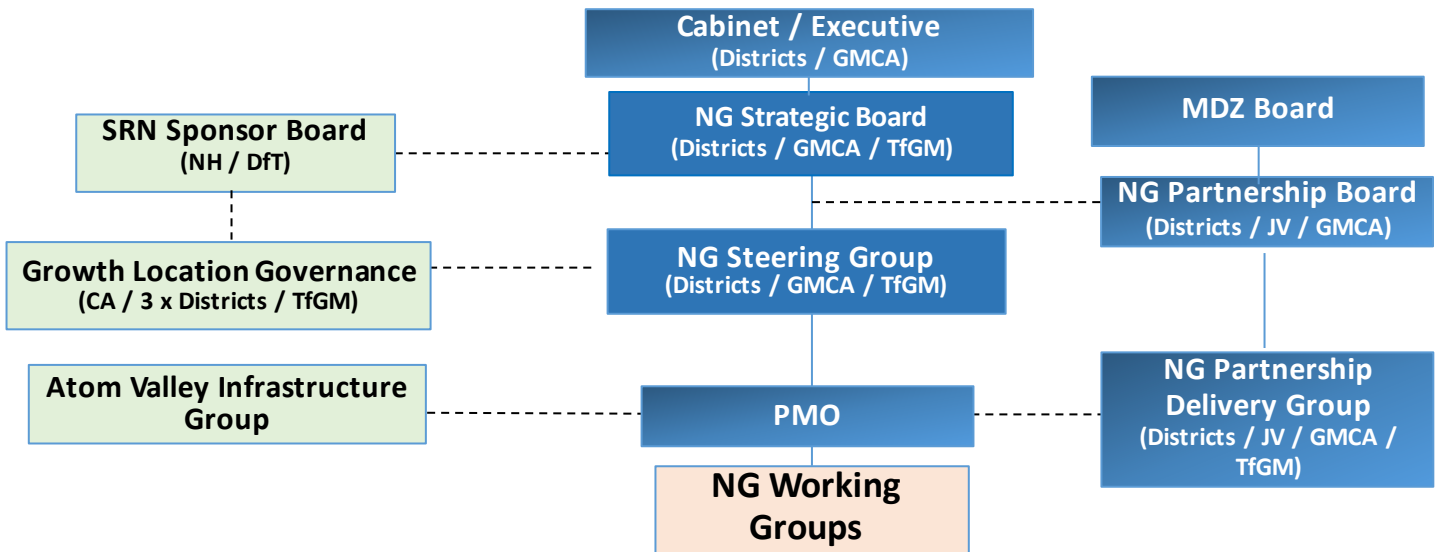
A complimentary Project Initiation Document (PID) will be developed for each key workstream (as necessary).

2. Structure

Within the Northern Gateway framework there are clear lines of reporting and escalation within the public sector hierarchy as shown below:

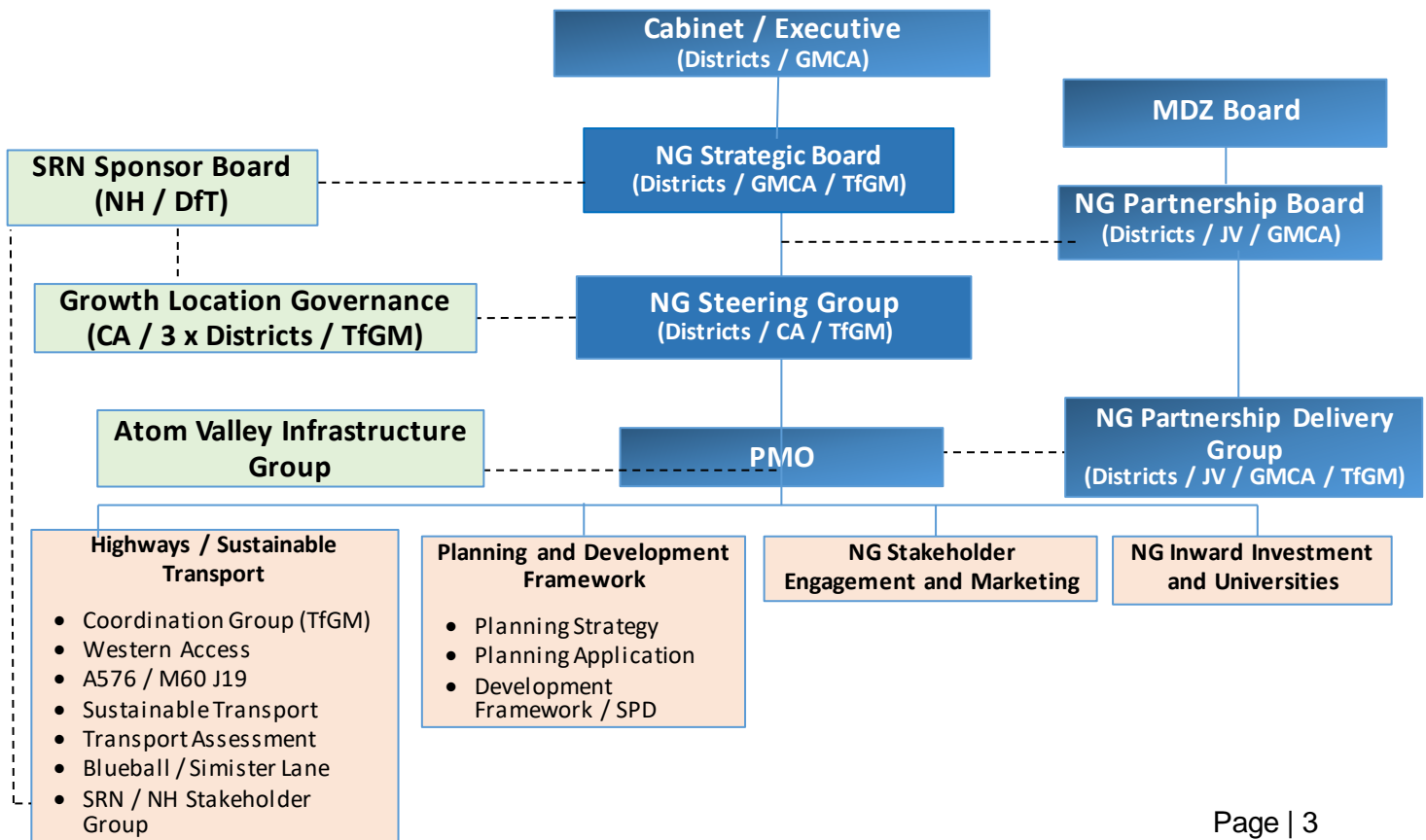


The Northern Gateway project has several groups external to the public sector hierarchy (above) which must also be represented within the framework as they form part of the decision-making mechanism and lines of reporting. These external groups are shown below:



The working groups within the Northern Gateway framework will develop as the project progresses, however an indicative structure is provided below. To facilitate effective management, the leads of these groups must report into the PMO on a frequent basis.

NB: Until a core team is established, the PMO function will be provided by Major Project Manager (Bury / Rochdale) and Head of Strategic Growth (Rochdale) – there is currently no additional resource or funding supporting this function.



Appendix A provides a visual of the principle of the decision hierarchy and levels of delegated authority to ensure the right officers make the right decisions in line with Districts Constitutions and Policies.

Reporting Requirements

To facilitate effective management of the project, the leads of each working group must report into the PMO on a monthly (as a minimum) basis. Reports must include a progress update, activities upcoming in the next period, details of any risks identified in the last period, an update on the financial position, forthcoming stakeholder engagement and escalation of issues. A PMO will coordinate all aspects of the Northern Gateway Governance.

To enable effective contract management and administration and for working group leads to be able to satisfy the requirements of this Framework, any contract with a third party should include a requirement for a priced activity schedule, forecast costs for the period of the commission, a requirement to contribute to the management of risk and a Programme, to be updated monthly as a minimum.

Where a Change Request is submitted from a third party, the impact on cost and time must be fully understood and recorded (to be supported by PMO). Where the impact on cost and / or time exceeds the approved tolerance, this must be reported to PMO for escalation prior to acceptance.

Atom Valley

The Northern Gateway framework sits within the wider structure of the Atom Valley MDZ framework. Whilst groups within the Atom Valley structure do not have any delegated authority to make decisions specifically regarding Northern Gateway, they can provide a supportive flow of information, direction in relation to the Vision and priority sector of Advanced Materials and Manufacturing, and endorsement in key areas.

The North East Growth Locations governance has been introduced into the Northern Gateway framework. This is to ensure the agreed changes to the Growth Locations programme management process being implemented by GMCA are reflected and accounted for as Northern Gateway progresses, due to the increasing requirement for responsibility to prioritise schemes for funding and provide accountability to the CA for spend.

As depicted above, the Northern Gateway Strategic Board reports into Cabinet / Executive to enable district-controlled decision making and delegations, whilst the Northern Gateway Partnership Board feeds into the MDZ governance structure.

3. Purpose, Membership and Operations

Appendix A details level of delegation for decision-making, based on the assumption Council or Cabinet requests for project budgets included a delegation for project delivery to the Director of Place (Bury) / Director of Economy (Rochdale) as the Chief Officer retaining overall accountability for project delivery within each district.

Where relevant, Client departments will be detailed in workstream Project Initiation Documents. For highway projects, District Highway Officers (the Client) must provide sign-off project red line boundary / scope, end of RIBA Workstage reports and in-stage design changes (within red line boundary) prior to approval by relevant Board.

Northern Gateway Strategic Board	
Purpose	<p>The Strategic Project Board is to provide a centralised and consistent forum for the resolution of high-level issues encountered during delivery that have been escalated from the Steering Group. The Strategic Board must ensure all projects are clearly defined from inception agreeing the principles and parameters in which they will be delivered, remaining focused on key principles and deferring detailed analysis to subgroups.</p> <ul style="list-style-type: none"> • Ensure project outcomes align with strategic priorities • Compliance with Council Constitution, Policy and Cabinet delegations • Alignment and buy-in of a long-term aspiration and strategy for the site, to provide clear direction to projects in terms of project principles to enable working groups to undertake development of detail • Identify and share information about wider strategic risks, issues or opportunities which could impact on the delivery of Northern Gateway • Review and provide a response to risks with a post-mitigation score of 21+ (very high), escalated from the Steering Group • Direct the development of project briefs, Strategy and Business Cases • Clarify and set programme requirements and direction • Review and approve documents as set out in delegation (See Appendix A) • Monitor, consider and provide direction on approach to key strategic and / or high-level risks and issues • Resolution of issues escalated from the Steering Group • Monitor spend profile and progress • Consider and make decisions regarding change to agreed scope, and any other change requests made by the Steering Group
Operations	The Strategic Board is to be held monthly on Teams, or by exception if required. Monthly highlight reports to be received from PMO.
Reporting Requirements	<p>Reports into respective district Cabinets / GMCA Executive</p> <p>Steering Group to report into Strategic Board with progress updates and decision requests.</p>
Membership	<p>Members:</p> <ul style="list-style-type: none"> • Bury Council: Chief Executive (Chair) • Rochdale Council: Chief Executive • Bury Council: Executive Director – Place: Business, Growth and Infrastructure • Rochdale Council: Director – Economy and Place • GMCA: Executive Director Policy & Strategy • GMCA: Director – Place • GMCA: Delivery Director • TfGM: Transport Strategy Director • Growth Company: Group CEO • Atom Valley MDZ Chair <p>Supporting Advisors:</p> <ul style="list-style-type: none"> • Assistant Director Bury Council • Northern Gateway Major Project Manager <p>Legal / Procurement / Finance will be engaged as required.</p>

Northern Gateway Partnership Board	
Purpose	<p>The focus of the Partnership Board is to provide strategic support and direction to the project, with particular focus on defining the principles and parameters between Districts and the JV, high-level risks and issues where there is an interface with the Joint Venture (JV) and remaining focused on key principles, deferring detailed analysis to subgroups workstreams and it is appropriate for discussions to take place.</p> <p>The Board will make decisions and provide response to risks and issues on matters where there is an interface between District(s) and the JV. Any decision which impacts District(s) only will be referred to the NG Strategic Board.</p> <p>The Partnership Board will:</p> <ul style="list-style-type: none"> • Work collaboratively to define principles and parameters, where there is a District / JV interface to realise project ambitions and promote partnership working • Ensure development of Northern Gateway meets the needs of key stakeholders and is developed in accordance with Council and GMCA Policy • Provide a forum for discussion and agreement in relation to District / JV priorities, and negotiate solutions to issues • Review and provide a response to risks with a post-mitigation score of 21+ (very high), escalated from the Partnership Group • Oversight and input into other wider risk mitigation plans as relevant • Identify and allocate appropriate resources to ensure timely progress and / or approvals by each representative organisation
Operations	<p>The Partnership Board is to be held bi-monthly (every other month), and more frequently on an ad-hoc basis as necessary. It will be held in advance of MDZ Board and after the Strategic Board. The duration and frequency of meetings will be reviewed as projects are defined.</p> <p>The Board will be the point of escalation for strategic risks that require JV involvement, issues and decisions.</p>
Reporting Requirements	<p>Reports into MDZ Board. Informed by NG Strategic Board and NG Partnership Delivery Group.</p>
Membership	<p>Members:</p> <ul style="list-style-type: none"> • Bury Council: Chief Executive (Chair) • Rochdale Council: Chief Executive • Bury Council: Executive Director – Place: Business, Growth and Infrastructure • Rochdale Council: Director – Economy and Place • GMCA: Executive Director Policy & Strategy • GMCA: Director – Place • CEO Russell LDP • CEO Harworth Group <p>Legal / Procurement / Finance will be engaged as required.</p>

Northern Gateway Steering Group	
Purpose	<p>The focus of the Steering Group is to provide tactical and strategic direction to and decision-making for the project. The group will provide tactical and operational oversight to ensure the effective management and delivery of the project and interfaces between workstreams, escalating risks, issues and decisions to the Strategic Board when required.</p> <ul style="list-style-type: none"> • Ensure development of Northern Gateway meets the needs of key stakeholders and is developed in accordance with Council and GMCA Policy • Ensure instructions and requirements of the working group are consistent with those agreed at the Strategic Board • Support the development of project briefs and business cases by providing strategic direction and key decisions • Provide guidance and expertise to support project delivery • Provide a forum for districts to agree positions / resolve disagreement on key areas • Ownership of Joint Programme level Risk Register - monitor high level project risks, in addition to programme and corporate level risks • Monitor reports on programme, budget, forecasts and progress through Highlight Reports, to ensure effective management and delivery of the workstreams, the interfaces between workstreams and the project • Approve project gateways, including Business Cases and end of RIBA Workstage reports (following sign-off from client department/s) to ensure alignment with strategic priorities and the PID, and senior level buy-in • Empower the Working Groups to make operational decisions within the agreed parameters • Ensure projects remain on target to achieve the expected benefits and outcomes • Oversight, coordination and management of risks over post-mitigation score of 16 – 20 (high), issues and opportunities (to feed into the Programme level risk register) • Escalate risks, issues and decisions to the Strategic Board as necessary - as defined by the NG Risk Management Strategy, any risks with a post-mitigation score of 21+ (very high) must be reported to Strategic Board • Identify and share information about wider strategic risks, issues or opportunities which could impact on the delivery of Northern Gateway • Monitor compliance with requirements as set out in approved Funding Agreements, in collaboration with PMO • Approve procurement award, based on information provided within Tender Reports (summary of procurement outcome and clear, comprehensive evaluation of bids) • Identify and manage alignment, risks and opportunities between interfacing projects within Bury and Rochdale districts • Identify and allocate appropriate resources to ensure timely approvals by each representative organisation • Ensure decisions are made within Legal, Financial and Procurement bounds, and that advice is provided in terms of when decisions require escalation to remain within these bounds

	<ul style="list-style-type: none"> • Ensure all relevant statute is identified and implemented as necessary • Review and approve documents as set out in delegation (See Appendix A)
Operations	<p>The Steering Group is to be held monthly on Teams, and a minimum of one week in advance of the Strategic Board. The duration and frequency of meetings will be reviewed on a regular basis.</p> <p>The Group will be the point of escalation from PMO for programme level risks, issues and decisions from the Partnership Group / working groups(s) as appropriate.</p>
Reporting Requirements	<p>Provide updates and decision requests to Strategic Board</p> <p>Highlight Report received containing information from Working Groups, and updates from Partnership Group.</p>
Membership	<p>Members:</p> <ul style="list-style-type: none"> • Bury Council: Executive Director – Place: Business, Growth and Infrastructure • Rochdale Council: Director – Economy and Place • Bury Council: Assistant Director Strategy, Planning & Development • GMCA: Delivery Manager • TfGM: Head of Strategic Planning <p>Supporting Advisors:</p> <ul style="list-style-type: none"> • Bury / Rochdale: NG Major Project Manager (Chair) • Rochdale Council: Head of Strategic Growth <p>Legal / Procurement / Finance will be engaged as required.</p>

Northern Gateway Partnership Delivery Group	
Purpose	<p>The focus of the Partnership Delivery Group is to provide operational support and direction to the project, with particular focus on workstreams, risks and issues where there is an interface with the Joint Venture (JV) and it is appropriate for discussions to take place.</p> <p>The Group will escalate risks, issues and decisions to the Steering Group when required.</p> <ul style="list-style-type: none"> • Work collaboratively to determine the project strategy, realise project ambitions, promote partnership working, negotiate solutions with partners and stakeholders and escalate any issues to the Steering Group that cannot be resolved at an operational level. • Ensure development of Northern Gateway meets the needs of key stakeholders and is developed in accordance with Council and GMCA Policy • Provide a forum for discussion and agreement in relation to programme delivery of district / JV workstreams and priorities, including the management of interdependencies • Oversight, coordination and management of workstreams where the JV / districts have interfaces • Ownership of Partnership Group Risk Register and identification of risks which could impact the delivery of external aspects of Northern Gateway (ie off-site infrastructure)

	<ul style="list-style-type: none"> • Development / sharing of risk mitigation plans where the JV are identified as risk owners • Oversight and input into other wider risk mitigation plans as relevant • Provide recommendations in terms of key issues, risks and decisions to Steering Group and / or Strategic Board as relevant • Identify and allocate appropriate resources to ensure timely progress and / or approvals by each representative organisation • Awareness of alignment, risks and opportunities between interfacing projects within Bury and Rochdale, as relevant • Ensure dissemination of best practise and lessons learnt.
Operations	<p>The Partnership Delivery Group is to be held monthly in person where possible, and a minimum of two weeks in advance of the Steering Group. The duration and frequency of meetings will be reviewed as projects are defined.</p> <p>The Group will be the point of escalation for operational and / or programme level risks that require JV involvement, issues and decisions.</p>
Reporting Requirements	Updates to Steering Group (monthly)
Membership	<p>Bury Council: Assistant Director Strategy, Planning & Development Rochdale Council: Head of Strategic Growth Bury / Rochdale: Major Project Manager (Chair) Russell LDP: Director Harworth Group: Senior Development Director TfGM: Senior Transport Strategy Officer / Transport Strategy Officer; GMCA: Delivery Manager</p>

Northern Gateway Working Groups	
Purpose	<p>The Working Groups are focused on the operational delivery of specific projects and are responsible for the identification and completion of workstreams. As relevant, each Working Group will produce a project initiation documentation (PID), Delivery Strategy and / or Procurement Strategy to be developed in liaison with the Partnership Group (as relevant) and Steering Group prior to client sign-off and Strategic Board approval. Specific working group arrangements will be detailed in Terms of Reference established for each Group.</p> <ul style="list-style-type: none"> • Ensure the successful implementation and delivery of projects • Track, manage and monitor project programme and progress • Track, manage and monitor project budget and forecasts, working within approved budget • Identify, monitor and complete workstreams • Identify, record, monitor and manage all risks, with implementation of risk mitigation plans • Identify, record, monitor and manage issues • Provide a monthly (as a minimum) report to PMO containing details of Programme, cost, risk, issues and stakeholder engagement (see separate template) • Carry out day-to-day decision making in line with delegation (see Appendix A) and approved red line boundary / scope • Identify project gateways and milestones, and share with the PMO

	<ul style="list-style-type: none"> Responsible for the appointment and management of specialist expertise (subject to review and approval of Tender Report by PMO and Steering Group) Escalate risks and issues to PMO (where a risk may impact other workstreams and / or is above post-mitigation rating of 16+ (high). Where a risk or issue impacts a workstream involving the JV and has a post-mitigation score of 16+ (high) it must be first escalated to the Partnership Group Produce project documentation for the PMO (to be shared with Steering Group / Partnership Group), as required Arrange and coordinate workshops when required Contract award (evaluation of tenders and preparation of Tender Report), to include sign-off from Client(s) and engagement with PMO – contract awards must include requirements for any contractor to provide monthly (as a minimum) Programme, updated priced activity schedule and highlight report Management of contracts with external partners, as relevant (unless the Procurement Strategy determines otherwise).
Operations	<p>The Working Groups will be held on Teams as required typically fortnightly.</p> <p>The Working Groups will escalate any operational and / or programme level risks, issues and decisions to the Steering Group via the PMO, and to the Partnership Group where there is JV involvement.</p>
Reporting Requirements	Highlight Report to Steering Group (monthly)
Membership	See Terms of Reference specific to each Working Group

Northern Gateway PMO	
Purpose	<p>The PMO will be the central hub for project oversight, governance, and support, ensuring that all workstreams, groups and projects central to the delivery of Northern Gateway are operating effectively. The PMO is responsible for:</p> <ul style="list-style-type: none"> Document management and access to information, tools and project registers Collecting, analysing and presenting progress information and managing interdependencies, working with workstream sub-groups Providing project assurance through frequent reviews to support decision gates and change control Identifying and procuring specialist support, such as risk; legal and finance Implementation of the governance framework to ensure the right people have access to the right information to enable informed, timely and effective decision-making Make decisions in-line with the scheme of delegation (Appendix A) Monitoring project plans (time, cost and risk) to ensure they are staying within agreed tolerance Coordinate ongoing risk assessments and mitigation across all projects Identifying gaps in resources needed to support project delivery

	<ul style="list-style-type: none"> • Monitor compliance with requirements as set out in approved Funding Agreements, and report to Steering Group • Taking direction from the Steering Group, define and coordinate the various work packages required to facilitate the delivery of Northern Gateway within agreed time, cost and quality parameters • Contract award (evaluation of tenders and preparation of Tender Report), to include sign-off from Client(s). As relevant - it may be appropriate for workstream sub-groups to manage this process • Facilitate knowledge transfer, collaboration and communication between stakeholders • Record keeping, including minute taking as relevant.
Reporting Requirements	<p>Support with Highlight Reports for Working Groups</p> <p>Production of Highlight Reports for Steering Group and Strategic Board</p>
Membership	<p>Bury / Rochdale - Major Project Manager Rochdale Council - Head of Strategic Growth</p> <p><i>NB: Initially the PMO function will be provided by the Major Project Manager (Bury / Rochdale) and the Head of Strategic Growth (Rochdale) – there is currently no additional resource or funding supporting this function.</i></p>

SRN Sponsor Board and SRN Stakeholder Group:

These groups are led by National Highways in accordance with the Project Control Framework. National Highways are responsible for the progress and direction of these groups and have established Terms of Reference for each.

North-East Growth Location (NEGL) Steering Group:

This group is managed by the GMCA. The aim of the group is to:

- provide assurance to the Programme Board that the individual Growth Location area programme is managed to budget, in line with agreed milestones and quality and focused on the successful delivery of identified benefits;
- Oversee the programme of development activity within the specific Growth Location area;
- Prioritise projects within the Growth Location area with consideration of the ambition set out with the area Growth Plan and the GM outcomes framework;
- Instruct and oversee LIF and Business Case preparation for identified key projects to support an application for capital investment (in readiness for Single Settlement funding availability);
- Allocate resource (from Working Group and Project Teams) as required to support Business Case development and identify any capacity or project development gaps;
- Prioritise requests for revenue and resource support for consideration by Programme Board;
- Risk review and mitigation for projects within Growth Location area, escalating key risks to Programme Board;
- Bring forward Business Cases at appropriate gateway points (i.e. SOBC, OBC, FBC) to Programme Board for consideration.

District Officer Groups:

Bury and Rochdale Council’s will hold separate Officer Group meetings which will enable each district to review the operational delivery of Northern Gateway projects and the workstreams contained within to ensure corporate alignment, set priorities and provide advice and direction. Each district will agree membership to meet internal requirements however it is recommended representatives from Legal and Finance form part of these groups.

4. Securing and Documenting Decisions

Decisions at all levels will be recorded using formal minutes.

5. Key Document Templates

The following documents have been produced to support the implementation of the Northern Gateway Framework:

Highlight Report Template
Agenda Template
Minutes Template
Action Tracker Template
Risk Register (for use at Project or Programme level)
Consultant Monthly Progress Report Template
Terms of Reference Template

6. Corporate Governance

Each Council’s Constitution sets out a series of officer delegations for decision-making. These routine, smaller scale decisions must be made in accordance with the officer scheme of delegation, financial regulations and contract procedure rules, and must be within approved budget, not conflict with corporate priorities and not amend existing policies. In summary, the Officer Scheme of Delegation which explains the functions delegated to officers are as follows:

	Bury	Rochdale
Council*	Refer to Constitution	Refer to Constitution
Cabinet*	Refer to Constitution	Refer to Constitution
Legal and Finance	<p>Before project delivery begins, the Project Manager must confirm with the Legal and Finance teams that appropriate budget has been approved and allocated. In Rochdale, this is done through the Project PID (STAR).</p> <p>Where external funding is granted, Legal and Finance teams must review and agree the Funding Agreement. The S151 Officers should sign the Funding Agreement to confirm acceptance of any external funding.</p>	

* Requests to Council or Cabinet for project budgets should include a request that project delivery is delegated to the relevant Chief Officer. There must be a named Chief Officer for each District.

* Within Bury there is implied authority for chief officers to take all necessary actions to implement Council, Committee and Cabinet decisions.

Prior to approval of any decision made under the Officer Scheme of Delegation within Bury a process must be followed, which is detailed in the document below:



Bury Delegated
Decision Making Proc

Recording Decisions for Publication

There is an obligation for Officer decisions which reach set criteria to be published, so they are publicly available, with the exception of confidential or exempt information. Details of requirements within each district are set out below:

Districts:
<ul style="list-style-type: none"> • The advice of the Monitoring officer and S151 finance officer or their nominee) must always be obtained before making the decision. • The relevant Cabinet Member must be notified of all proposed officer decisions that require recording and publishing. • Opposition spokesperson should also be consulted, at the discretion of the Executive Director having regard to the nature of the decision taken. • Where the decision is or includes confidential or exempt information, a record should be produced, but it will not be published. The reason for confidentiality or exemption must be set out on the front of the decision form.
<ul style="list-style-type: none"> • The letting of contracts with a value (over the lifetime of the contract) of £100k or more
<ul style="list-style-type: none"> • The disposal or purchase of land or assets with a value of £100k or more
<ul style="list-style-type: none"> • Require an application to be made for planning permission, listed building, ancient monument or conservation area consent
<ul style="list-style-type: none"> • Determination of licensing applications, building control decisions and notices
<ul style="list-style-type: none"> • Decisions to issue Tree Preservation Orders
<ul style="list-style-type: none"> • Comprise or include the making, approval or publication of a draft or final scheme which may require, either directly or in the event of objection, the approval of the Secretary of State
<ul style="list-style-type: none"> • The granting or revoking of a permission or licence
<ul style="list-style-type: none"> • Require the passage of local legislation or the adoption by the Council of national legislation
<ul style="list-style-type: none"> • Propose a response on behalf of the Council to consultation by the Secretary of State
<ul style="list-style-type: none"> • Require a virement of funding within approved virement powers of officers
<ul style="list-style-type: none"> • Gives rise to the need to appoint additional employees, redeploy or change the normal place of existing employees or result in any employees being redundant
<ul style="list-style-type: none"> • In the opinion of the Chief Officer, are of such significance that a published record of the decision would ensure transparency and accountability in relation to decision making within the council.

Contract Procedure Rules

District [Contract Procedure Rules](#) provide a regulatory framework which all procurement activity must adhere to. They ensure the Council spends public money responsibly and transparently, whilst also observing value for money.

When placing orders, Council Officers must comply with the Council’s Contract Procedure Rules and [Section 151 Standards](#). Managers and budget holders within the lead district for the workstream in question are responsible for ensuring the procedures relating to obtaining quotations and tenders are complied with.

Key Decisions

The following table details the point at which a decision becomes a key decision within each Local Authority – route to approval for a decision different dependent on if it is classified as a Key Decision or not:

Bury	Rochdale
All Key Decisions must be taken to Cabinet.	
<p>It is likely to be significant in terms of its effect on communities living or working in an area comprising two or more Wards in the Borough. AND / OR</p> <p>It is likely to have a major impact on the day-to-day life of a community living or working in the Borough. AND / OR</p> <p>It forms part of the development of, or a change to, the Policy Framework or Budget. AND / OR</p> <p>It involves revenue expenditure or saving that is neither provided for within the Budget, nor virement permitted by the Constitution. AND / OR</p> <p>It involves capital expenditure that is estimated to exceed £500,000 or is not provided for within the approved Capital Programme. AND / OR</p> <p>It involves a significant reduction in or significant change to any service or facility provided by the Council, such reduction or change not being within the Policy Framework or Budget. AND / OR</p> <p>It consists of the declaration of land or property, the estimated value of which exceeds £500,000, as surplus to the Council’s requirements. AND / OR</p> <p>It involves securing approval in principle to the acquisition or disposal of land or property the value of which is estimated to exceed £500,000. AND / OR</p> <p>It involves securing approval in principle to the taking of, or the granting, renewal, assignment, transfer, surrender, taking of surrenders, review, variation or termination of any leases, licences, easements or wayleaves, at considerations in</p>	<p>All expenditure of £500,000 or more AND/OR</p> <p>All savings of £500,000 or more AND/OR</p> <p>Significant effect on communities living or working in 1 or more wards</p>

<p>excess of £500,000 per annum or a premium of £500,000. AND / OR</p> <p>Its consequences are likely to result in compulsory redundancies or major changes to the terms and conditions of employment of a significant number of Council employees or in a major restructuring of staffing resources.</p>	
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District Collaboration Agreement

Work is underway to define the most appropriate delivery mechanism for Northern Gateway, to reflect the scale and opportunity provided. The development of a Collaboration Agreement is on-hold until this work is complete but will be progressed in the near future. The Agreement will be put in place between Bury Council and Rochdale Council to build upon this Northern Gateway Strategic Development Vision and Governance Framework.

Further to a Bury Council / Rochdale Council Collaboration Agreement, an Agreement will also be put in place in due course with the Joint Venture.

7. Financial Delegations

The following financial limits apply to approving and authorising new orders and contracts and changes to existing orders and contracts, subject to agreed budgets, on the Financials System:

	Value	Delegated Authority
Bury Any amount over £1,000 must have an operational decision and follow procurement rules	Up to £1,000	Budget holder
	£1,000 - £10,000	Service Manager
	£10,000 - £25,000	Head of Service / Strategic Lead/ Major Project Manager
	£25,000 - £100,000	Assistant Director
	£10,000 - £250,000	Executive Director
	Over £250,000	S151 and Cabinet Approval
Rochdale	Expenditure not exceeding £250,000	Directors can approve project provided any consequential additional revenue costs are contained within existing revenue budget resources. The Directors must inform the Director for Resources of the additional scheme
	Expenditure between £250,00 and £500,000	Approval required from relevant Cabinet member in accordance with the scheme of delegation to individual Cabinet members
	Expenditure exceeding £500,000	Approval required by Cabinet

Appendix A: Delegation for Approvals

